



Enrolment Checklist

Welcome to Wamberal Childcare and Preschool

CHILDS NAME _____ ROOM _____

✓ **Child Care Fees:**

Phone 136150 (Family Assistance Office) to check if you are eligible for **Child Care Benefit**, which reduces your fees. Some families choose to claim a lump sum or have their weekly fees reduced. You also need to provide us with your Parent and Child Customer Reference Numbers (CRN).

Our Organisation ID is 1-3E5WKO

A **bond** is payable upon enrolment and is two weeks fees at the full fee rate.

Fees must be kept up to date at all times. See Family Information Handbook for information about payment methods.

✓ **Return your enrolment forms and attend any Orientation Visits:**

We invite your child to come to our Centre for at least one Orientation visit where they can join in the daily experience whilst their Parent remains with them. We recommend you stay for around an hour. This allows your child to become more familiar with their new environment and reduces anxiety when they begin their permanent days. Please return your enrolment form at this time.

✓ **Immunisation and Birth Certificate:**

Please supply a copy of your child's immunisation record and Birth Certificate upon enrolment. If Your Immunisation record is not provided and we have an outbreak of a communicable disease we may need to exclude your child at your expense.

YOU NEED TO BRING...

A Hat – broadbrim or legionnaire style

Meals – Morning tea / lunch / afternoon tea / water bottle

Nappies / Bottles as requires

Change of Clothes clearly labelled

Sheet / Blanket etc for Rest Time